

Outline and Rubric for Lesson Plan and Teaching a Lesson

Provide the following information:

1. Formatting of Lesson Plan:
 - a. Lesson plan on one page of paper (ask your supervisor for an outline or make one using other resources)
 - b. 12 font
 - c. Some information to include: Goal/Expectations, Materials, Steps, Handouts, Timing of Steps, etc.

2. Teaching Lesson
 - a. Timing of lesson (lesson fits into period)
 - b. Verbalize lesson to all students
 - c. Classroom Management
 - d. Different teaching methods used

| | LEVEL 1 | LEVEL 2 | LEVEL 3 | LEVEL 4 |
|--|---|--|--|--|
| KNOWLEDGE <ul style="list-style-type: none"> • Lesson Plan | Some information is missing | Most information is provided | All information is adequately provided | All information is well presented in a well defined outline |
| THINKING <ul style="list-style-type: none"> • Method of Teaching | One teaching method is used throughout lesson | More than one teaching method is used | Various teaching methods are effectively used | Appropriate and various teaching methods are effectively used |
| COMMUNICATION <ul style="list-style-type: none"> • Grammar and Pronunciation • Format of lesson plan • Interaction with Students | Missing several requirements Little interaction with students (mostly quiet seat work) | Some requirements included Some interaction with students (physically moving around class and properly addressing students) | Most requirements included Good interaction with students (physically moving around class and properly addressing students) | All requirements included and very professionally presented Excellent interaction with students (physically moving around class and properly addressing students) |
| APPLICATION <ul style="list-style-type: none"> • Expectations and Goals | Missing one or more goals by the end of the lesson | Some goals are attained by the end of the lesson | Most goals are attained by the end of the lesson | All goals are attained by the end of the lesson |