

AVON MAITLAND DISTRICT SCHOOL BOARD COOPERATIVE EDUCATION LEARNING PLAN (CELP)

Student Name:	Date:
Student Email:	Student Cell:
Related Course(s) Name or DCO30:	Related Course Code(s):
Related Course Credit Value (if applicable): 1 ▾	Co-op Course Credit Value: 1 Credit ▾

IDENTIFYING INFORMATION

Placement Name:	
Student's Role or Position at Placement:	
Placement Address:	
Placement Supervisor:	
Telephone:	Cell:
Email:	
Cooperative Education Teacher:	
School:	
School Telephone:	Teacher Telephone:
Teacher Email:	

SPECIALIZED PROGRAMS

<input type="checkbox"/> Specialist High Skills Major (SHSM)
<input type="checkbox"/> Ontario Youth Apprenticeship Program (OYAP)
<input type="checkbox"/> Individual Education Plan (IEP)

IEP Information in Relation to Cooperative Education Experience

Strengths, needs, learning expectations, accommodations/modifications identified in IEP as it relates to cooperative education experience.	
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COOPERATIVE EDUCATION PROGRAM & EXPECTATIONS OF STUDENTS AT CO-OP

COOPERATIVE EDUCATION CURRICULUM - LINK	
OVERALL CURRICULUM EXPECTATIONS	<p>A1. Health, Safety, and Well-Being: demonstrate an understanding of legislation, practices, and behaviours related to health, safety, and well-being in connection with the cooperative education experience</p> <p>A2. Preparing and Planning for the Experience: demonstrate an understanding of requirements and various considerations related to the cooperative education experience, in preparation for the experience</p> <p>B1. The Student's Cooperative Education Learning Plan: develop, implement, and reflect on a learning plan, including learning related to health, safety, and well-being and to relevant expectations from the related course or courses, to maximize success in the cooperative education experience</p> <p>B2. Skills for the Future: demonstrate the skills and knowledge developed or refined through the cooperative education experience, including skills and knowledge related to health, safety, and well-being and to relevant expectations from the related course or courses, and explain how they might use what they have learned in other aspects of their lives, now and in the future</p>
STUDENT EXPECTATIONS AT PLACEMENT	<ul style="list-style-type: none"> <input type="checkbox"/> Student is reliable, punctual, honest and accountable. <input type="checkbox"/> Student has a well-organized approach to all tasks. <input type="checkbox"/> Student uses proper social skills when dealing with staff and or the public. <input type="checkbox"/> Student completes tasks in a timely manner. <input type="checkbox"/> Student takes proper care and appropriately maintains equipment. <input type="checkbox"/> Student demonstrates a positive attitude on a daily basis. <input type="checkbox"/> Students shows good initiative and demonstrates a willingness to learn. <input type="checkbox"/> Specific to Placement:

EXPERIENTIAL LEARNING CYCLE

The Experiential Learning Cycle will be considered throughout this experience. You will be asked to 'Participate' in various ways, 'Reflect' on your experience and then 'Apply' that learning to your plans for the future.



PHASE	GUIDING QUESTION	DESCRIPTION
Participate		WHAT? Students are participating in the co-op experience and learning to do new skills related to their placement.
Reflect		SO WHAT? Students reflect on what they are learning at their placement and how it relates to their future plans.
Apply		NOW WHAT? Students apply what they are learning through their co-op experience to help them create goals as well as make decisions to support their future plans.

COOPERATIVE EDUCATION LEARNING PLAN

GOAL SETTING

An important part of learning during the cooperative education program is to effectively set and revise goals. Knowing how to create goals is your first step in your success in cooperative education.

Prior to Starting Placement

During the classroom component of co-op, you are learning to demonstrate an understanding of legislation, practices and behaviours related to health and safety in connection to your placement. You are also preparing and planning for your experience at your placement to ensure success in the program.

GOALS	WHAT IS THE PLAN TO ACHIEVE MY GOAL?	WHO WILL HELP ME ACHIEVE MY GOAL?	HOW DO I KNOW I ACHIEVED MY GOAL (PROOF)?
HEALTH, SAFETY & WELL BEING I can prepare myself for the community component of co-op by completing all required health and safety training and understanding how this training relates to my co-op placement.	I will complete all courses in the online training program (Vector) as well as all health and safety assignments from pre-placement.	My teacher My classmates	Complete all mandatory certifications and participate in health & safety discussions in class.
PREPARING & PLANNING FOR THE EXPERIENCE I can demonstrate an understanding of the requirements of co-op in order to secure a placement and take initial steps to be part of the workforce.	I will complete all pre-placement class requirements in order to secure and begin my placement.	My teacher My parent(s) / guardian(s) Potential co-op employer	Complete all required paperwork. I will be offered a co-op placement, my co-op teacher will approve it and clear me to attend.

First Week of Placement

GOALS	WHAT IS THE PLAN TO ACHIEVE MY GOAL?	WHO WILL HELP ME ACHIEVE MY GOAL AT CO-OP?	HOW DO I KNOW I ACHIEVED MY GOAL (PROOF)?
HEALTH, SAFETY & WELL BEING I can name and identify health & safety protocols at my placement.	I will review Appendix A: Safety Assignment with my supervisor. I will complete it and hand it in to my teacher.	My co-op supervisor and or co-workers at my placement.	Complete and hand in the Safety Assignment - (Appendix A) <input type="checkbox"/> Confirmed by Teacher